

# STEP-BY-STEP GUIDE LOGGING INTO YOUR ACCOUNT

## 1 VISIT [PARKCENTRAL.PARKING.COM/FORGOTPASSWORD.ASPX](https://parkcentral.parking.com/forgotpassword.aspx)

Visit the link above to reset your password. Enter your Account Number (located on your invoice) and billing Zip Code. Then click on **Reset Password**.

## 2 CHECK EMAIL TO FINISH RESETTING YOUR PASSWORD

You will receive further instructions via email on resetting your password.

## 3 VISIT [PARKCENTRAL.PARKING.COM/LOGIN.ASPX](https://parkcentral.parking.com/login.aspx)

Visit the link above to sign in using your new password.

## 4 MANAGE YOUR ACCOUNT INFORMATION

Once logged in, you are able to **Manage Your Account**, update **Vehicle and Parker Information**, and **Pay Your Bill**.

**You must have your license plate and cell phone number up to date.**

## 5 UPDATE VEHICLE INFORMATION

To update vehicle information, select **Update Parker > Edit Parkers > Manage Vehicles**.

You may add a vehicle or edit an existing vehicle.

Make	Model	Color	Year	Licence Plate	State	Delete	Edit
Acura	MDX	White	2026	XXXS	NY		

## 6 UPDATE PAYMENT INFORMATION

Payments can be made by the **Pay Now** or **Automatic Deduction** features.

**Pay Now** allows you to make one-time payments via a credit card or bank account.

**Automatic Deduction** allows you to be automatically charged the 1st business day of every month.